MINUTES OF THE IQAC MEETING ON 8.8.20

(Through Google Meet) at 7 p.m

Members Present :

1. Principal
2. Co-ordinator
3. Prof. Shyamal Bandopadhyay
4. Dr. Manika Rakshit
5. Dr. Pradip Baidya
6. Dr. Bratati Dey
7. Dr. Subhasish Chakraborty
8. Dr. Joydeb Mishra
9. Prof. Rasidul Karim

Agenda :

1. Confirmation of the minutes of the last meeting on 5.6.20
2. Organizing Webinars during the Pandemic.
3. Publication of the College Magazine.
4. Introduction of Add-On Courses.
5. Miscellaneous.

 Minutes and Resolutions :

1. The minutes of the last meeting dated 5.6.20, were confirmed without any changes.
2. Dr. Joydeb Mishra suggested that different departments in the college organize webinars on an array of subjects during the pandemic, as an extension of academic activities . The modalities of organizing such webinars were drawn up and it was decided that the technical details would be looked into, so that the webinars could be run smoothly. Google Registration, E-Certificates, You-tube Live Streaming, Chat-boxes were some of the areas discussed at this meeting. Prof. Shyamal Bandopadhyay said that students’ interaction with teachers be encouraged for a successful session.
3. Dr. Mishra informed the house that students had already submitted numerous writings for the magazine this year. He had engaged a number of students for the purpose and the magazine would have two sections, one on the Pandemic and the other as a homage to the maestro Satyajit Ray, in his birth centenary year.
4. The Co-ordinator informed the house that the IQAC would introduce certain add-on-courses for the students of the first semester , so that they could pursue their interests beyond the texts they had to study and develop a passion on their own. The modalities would be worked out with the help of Prof. Rasidul Karim shortly.
5. There being no other issue to discuss, the meeting was terminated at 8.35 p.m.

**ACTION TAKEN REPORT**

* The basic measures regarding COVID protection had been adopted, like setting up of sanitizer-dispensers, providing masks to non-teaching staff, getting all entrants checked at the gate. The other measures suggested, would be implemented once the college re-opened, as per Government notice.
* The repairing of the college building affected by the super cyclone Amphan had been started and the campus had been cleared of all debris.
* New methods of teaching like using the various virtual platforms, such as Google Meet, Zoom, Skype were adopted during the period of lock-down. The You- Tube channel was used extensively for webinars and all other co-curricular activities.